

Proposed Amendment to the North Dakota Shooting Sports Association's Constitution

The Officers of North Dakota Shooting Sport Association (Association) are proposing to split the duties of the Secretary-Treasurer into 2 separate positions - that of Secretary and Treasurer. This action requires an amendment to the Association's Constitution.

The proposed amendment to the Constitution will be voted on at the Association's Annual Meeting on January 30, 2021. The Annual meeting will begin at 1:00pm at the Eagles Club in Bismarck. All members of the Association are encouraged to attend the annual meeting.

Current description of the Duties of the Secretary-Treasurer (under Article V – Officers) within the Constitution:

(c) Duties of the Secretary-Treasurer: The secretary-treasurer shall notify all members of the NDSSA of the time and place of all scheduled and special meetings and shall keep an accurate account of the minutes of all the meetings of this association. Notification of meetings may be through the newsletter, bulletin, electronic means, or by first class mail. The secretary-treasurer shall have full charge of all books, papers and correspondence of the association. The secretary-treasurer will collect moneys due the association. The secretary/treasurer shall maintain current and accurate records of the financial affairs of the association and send a current annual fiscal report to the executive board members ten days before the annual meeting and present this report on the floor of the meeting. The secretary-treasurer shall make payment of all outstanding bills of this association and shall have charge of all funds of the association. The secretary-treasurer shall perform such other duties as prescribed by the executive board or president and may, at their direction, secure temporary secretarial service to maintain current records.

Proposed Amendment to the Constitution:

(c) Duties of the Secretary: The secretary shall notify all members of the NDSSA of the time and place of all scheduled and special meetings and shall keep an accurate account of the minutes of all the meetings of this association. Notification of meetings may be through the newsletter, bulletin, electronic means, or by first class mail. The secretary shall have full charge of all books, papers and correspondence of the association.

(d) Duties of the Treasurer: The treasurer will collect moneys due the association. The treasurer shall maintain current and accurate records of the financial affairs of the association and send a current annual fiscal report to the executive board members ten days before the annual meeting and present this report on the floor of the meeting. The treasurer shall make payment of all outstanding bills of this association and shall have charge of all funds of the association. The treasurer shall perform such other duties as prescribed by the executive board or president and may, at their direction, secure temporary secretarial service to maintain current records.